REGISTRATION FORM St. John Payne Catholic Church

(Brentwood Diocesan Trust Registered Charity Number 234092)

***Please don’t forget to all sign on the reverse***

Fr Jon Ravensdale, 21 Blackthorn Avenue, Greenstead, Colchester, Essex CO4 3QD

Tel: 01206 870460 Email: [sjpchurch@btinternet.com](mailto:sjpchurch@btinternet.com) Web: www.stjohnpayne.org.uk

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| ***Your parish needs you - some examples of ways to get involved:***  *Reader, Extraordinary Minister of the Eucharist,**Sacristan, Altar Server, Catechist, Children’s Liturgy, Music Ministry, Welcomers, Prayer Support, Visiting the Sick,*  *Flower Arrangers, Church Cleaners, Finance/Accounting, Administration, Website/Technology, Maintenance, Parish Projects…* |

**Data Protection** **Registration details (block capitals please)**

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| **The personal details of yourself and family members given for this form will only be stored and used by the parish of St. John Payne for internal administrative and organisational purposes of the parish. They will not be disclosed outside the parish. Should any of this information be shared with the Diocese of Brentwood or anyone else, it will be on a strictly anonymous basis. Details of how we process your data and any of your rights, are on the Privacy Notice which is on the Diocesan website:** [**http://www.dioceseofbrentwood.net/diocese/data-protection**](http://www.dioceseofbrentwood.net/diocese/data-protection/) | **Surname Only:** | **Address:** |
| **Email:** |  |
| **Landline or mobile if preferred:** | **Postcode:** |

**Please list all members of your household**

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| --- | --- | --- | --- | --- |
| **Christian Name**  & Surname if different  **(Start with your own)** | **Relationship**  Husband, wife, daughter, son etc. | **Religion** | **Date of Birth** | **Indicate your willingness to volunteer to help the parish**  **& in which areas / roles.**  **Please leave your personal contact phone/e-mail** |
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*Please advise of any subsequent changes to the details above Please turn over*

**Parish Communications**

We would very much like to keep you informed about parish events and services, including sending you our weekly newsletter, by email. Please tick  the appropriate box. You do not have to give consent. Where you do not give consent we will not be able to use your personal data (for example to let you know about forthcoming services, events & fundraising initiatives) except in certain limited situations, such as where we are required to do so by law.

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|  | I/We consent to the Diocese of Brentwood and the Parish of St. John Payne contacting me to keep me informed about the news, events, fund raising and activities in my Parish and in my Diocese |
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|  | I/We do **not** give consent |

**Use of pictures at parish events**

From time to time we wish to take photos at parish events. These images may be used by the parish of St. John Payne Church in the following ways:

* Our printed publicity
* Our website write-up of the events and to publicise follow up / similar events
* Shared with members of the parish for personal use only

These photos will be stored securely and deleted when no longer required. Names will not be linked to the images used. Permission granted covers all the named individuals above. Please tick  the appropriate box.

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|  | I/We grant permission for any images taken **to be used** as described |

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|  | I/We would prefer for any images taken **not to be used** as described |

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| ***You can unsubscribe from our communications at any time by contacting the Parish office* (sjpchurch@btinternet.com)** |

PLEASE CAN **ALL** MEMBERS OF YOUR HOUSEHOLD OVER THE AGE OF 18 PLEASE SIGN AND DATE THIS SHEET BELOW (ADD FURTHER SIGNATURES AS REQUIRED)

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| Name (block capitals): | Name (block capitals): | Name (block capitals): | Name (block capitals): |
| Signed: | Signed: | Signed: | Signed: |
| Date: | Date: | Date: | Date: |